

FULL TIME N.H. NATIONAL GUARD DUTY
ADOS / MOBILIZATION AUGMENTEES CHECK LIST

Effective Date 9 April 2013

Name: _____ SSN: _____ Unit Requesting: _____

Proposed ADOS supervisor _____

Does the soldier has an upcoming school during the ADOS time period: _____

This checklist supersedes previous checklists dtd 30Oct12. POC is the HRO AGR Section, 1SG Fredette 603-225-1327 or MSgt Kristine Poplar 603-225-1331

* This checklist is used for in-processing N.H. Army National Guard personnel for the following ADOS positions: Full-Time National Guard Duty for Operational Support (FTNGDOS), Full-Time National Guard Duty Special Work (FTNGDSW), Full-Time National Guard Duty Mobilization Augmentee (FTNGDMA) and Full-Time National Guard Duty Operation Noble Eagle (FTNGDONE) Programs Title 32 USC 502f.

* This checklist is to be utilized by the requesting unit for initial screening, accessioning, managing, and supporting soldiers performing duty in the above programs. This regulation excludes the Full-Time National Guard Duty of the Counter Drug Office (FTNGDCD) and the Active Guard Reserve (AGR) program.

_____ **Program Manager verified that funding is available, first check step**
NOT ELIGIBLE FOR FTNGDMA: (does not apply to other ADOS status)

_____ Military Technicians (Dual and Non-Dual Status) unless a written waiver from the NHARNG COS is obtained by the requesting unit

_____ Soldiers who have four or more consecutive years of Active Fulltime Service AFS, unless they have a minimum 31-day break in service from any previous AD or FTNGD

_____ Soldiers who have 17 or more years of AFS

_____ Soldiers requiring PCS or live outside of a commutable distance from their FTNGDMA duty station as defined by AR 135-91, paragraph 5-5 (a) and (b)

_____ Soldiers not members of the NHARNG

ELIGIBILITY REQUIREMENTS:

_____ **DA Format 1058-R (JUL102)** the soldier's signature in blocks 21 and 23, the commander's signature in block 34e and Records Custodian in block 35c

_____ **ARNG Format 1058-1R** Disregard questions 9 and 10 on the form. Also, when answering the remaining questions, substitute "Mobilization Augmentee" where ever "FTNGDSW" is cited

APPLICATION PACKET The following documents are required for all tour packets. These packets are produced by the requesting soldier.

_____ **DA Format 1058-R, Ju110** all applicants must have a DA 1058-R signed by the unit commander, records custodian, and applicant verifying that the information indicated on the form is correct. To prevent delays in processing tour requests, applicants must fill out all applicable items. This form will be retained by the HRO AGR manager.

_____ **Retirement Point Accounting Statement** (NGB Form 23A) This form provides a summary of all points credited towards retirement from the first entry date into military service through the last Retirement Year Ending (RYE) date anniversary. It is used to determine total AS. Failure to disclose pertinent information that is not coded on this form may be grounds for release from the program.

_____ **Personnel Qualification Record (PQR)**

_____ **Medical** - Provide proof that the soldier has been tested for HIV within 2 years prior to the start date of the tour of duty

_____ **Medical** - Prior to initiating active duty orders for 31 or more days, the Soldier must have a current Periodic Health Assessment (PHA) completed within the **previous 60 days**. Submit MEDPRO sheet that has been reviewed and signed by either the Unit Medical Readiness NCO or Med Command. **The Medical Letter signed by Med Command is no longer required.**

_____ **Height and Weight requirements** 1AW AR 600-9. Current Ht/Wt DA Form 5500/5501 meeting standards of AR 600-9 Height/Weight must be within **30 days**. The form may be filled out by the requesting unit or current unit of the soldier.

_____ **Army Physical Fitness Test Score Card** (DA Form 705). The form with a passing score must be within 1 year of application date.

_____ **Completed DD 369 Police Record Check**, with attachments if Applicable (current within 30 days of tour)

_____ **Security Clearance**. Verification of security clearance. (if applicable to assignment)

_____ All female soldiers will be required to undergo **pregnancy testing** within 15 days prior to initiation of the period of active duty. Standard pregnancy tests performed by accredited medical laboratories are acceptable. Pregnancy is a disqualifying factor for FTNGDMA.

ADDITIONAL INFORMATION:

_____ Sanctuary (18 year lock-in). Soldiers who accumulate 18 years of AFS are entitled to sanctuary (18-year lock-in) under 10 USC 12686(a) and may not be involuntarily released from the AFS producing program without approval by the Secretary of the Army. Soldiers who achieve 20 years of AFS are immediately eligible for retired pay under the provisions of 10 USC 1293, 3911 or 3914. Per the checklist eligibility requirements, this scenario is a disqualifier unless a waiver is obtained.

_____ Soldiers will not be ordered to FTNGDMA duty that will place them in sanctuary or offered follow on tours unless approved by the CNGB. For soldiers who are granted a waiver by CNGB;

- a. Before the start of the proposed duty, the soldier must waive sanctuary and consent to release from FTNGD at the conclusion of duty by signing block 23 of DA Format 1058-R. (JUL 10).
- b. The DA Format 1058-R will be maintained in the Official Military Personnel File (OMPF). Signing the statement in block 23 does not rescind the requirement for a CNGB waiver.

_____ Soldiers will contact MILPO to arrange for a Tri Care benefits briefing (Mrs. Aldridge 225-1309)

_____ Soldiers will schedule drug test (SGT Edward Clements 227-1579) before the end of the first week to be completed within 25 days. Failure to do so will result in termination of ADOS tour.

_____ Unit/G3 is responsible for orders, unit will do RFO and unit will forward orders to MILPO/USPFO for pay.

TERMINATION OF TOUR:

_____ Soldiers will contact HRO/MILPO to cover DD214, USPFO/Unit for Leave Status, and MED/CMD/Unit ref any on the job medical issues before their last week of their termination of the ADOS tour.

_____ Soldiers will use all accrued leave prior to end of tour: tours will not be extended to use leave and leave cannot be cashed in.